

2015 TZD Safe Roads RFP Questions

- 1. Is it ok to submit the resolution after the grant application is submitted?**

Answer: Yes, however the resolution must be provided to OTS before a grant agreement can be executed.

- 2. The Parental Involvement with Teen Drivers optional activity mentions working with driver educators who don't have a parental awareness class to conduct a "Point of Impact" class. Does this mean that the state will not fund those programs that are already established?**

Answer: This activity supports efforts to assist driver education providers that don't have a parent awareness program to conduct their first Point of Impact class. Ideally, after conducting the first class, the program would be coordinated and facilitated by the driver education provider, rather than TZD Safe Roads. If necessary, the TZD Safe Roads Coalition may assist with subsequent classes, however the level of support should strive to achieve driver education provider independence in implementing future classes.

- 3. The RFP states that regional TZD steering committee meetings can be attended by teleconference; does this mean the coalition coordinator won't be reimbursed for time or mileage to attend in person?**

Answer: Reimbursement for mileage, time, and other approved costs to attend TZD Regional Steering Committee meetings is limited to no more than two per grant year. Time to participate in each TZD Regional Steering Committee meeting via teleconference is reimbursable. (Reference RFP Page 9)

- 4. Is the coalition coordinator allowed to attend health fairs to promote traffic safety as part of this grant?**

Answer: Attendance at health fairs to promote traffic safety is not an approved grant activity. Therefore time and mileage are not reimbursable.

- 5. If a letter of support or memorandum of understanding is pending at the time of application, can it be submitted after the application deadline?**

Answer: Yes. Submit completed letters of support or memorandums of understanding with the application. If pending, provide a statement of the agency involved and projected completion date. Subsequent letters or MOU's must be submitted via e-mail to gordy.pehrson@state.mn.us by Friday, June 13.

- 6. In the budget portion of the application, what information must be submitted for salary and fringe costs?**

Answer: An explanation of the hourly rate of pay and a list of reimbursable fringe benefits must be provided. Fringe benefits may include employer costs such as Social Security, PERA, FICA, life, health, and dental insurance. Costs for vacation and sick time are not reimbursable. Indirect costs are not considered fringe benefits. Time and costs must be for the actual hours and allowable costs incurred for approved grant activities. (Reference RFP Page 12)

- 7. Can a single organization that serves multiple counties apply for more than one grant?**

Answer: Yes.

- 8. Can a sub-contracted TZD Safe Roads coalition coordinator be reimbursed for time to attend training or conferences if 100% of their time is paid with TZD Safe Roads funds?**

Answer: No. To allow reimbursement for training or conferences the staff or sub-contractor would need to be full-time and paid 100% with federal funds.

- 9. For extra points, is it only the actual number or is it also the VMT percentage that is used to determine the 2010-2012 "above state average" eligibility for the points?**

Answer: Both. Points for actual numbers and/or VMT that are at or above the state averages will be used. (Reference RFP Page 4)

- 10. For the regional activity that the coalition coordinator will participate in: a) does it need to be a strategy that all the coalition coordinators in the region agree to work on (the same strategy for the entire region)? Also, whichever regional strategy is selected, do we need to commit to working on the first activity in whatever category is selected?**

Answer: This question addresses two separate issues; Optional regional activities, and optional coalition activities.

The optional regional activities include;

- Attending the Statewide TZD Conference
- Participating in Regional Steering Committee Meetings (up to 2 in-person and others via teleconference)
- Attending Regional Coordinator Meetings when scheduled by the TZD Regional Coordinator
- Attending the TZD Regional Workshop in your area

It's not expected or required that all coalition coordinators participate in each of these optional regional events. (Reference RFP Page 9)

Regarding the optional coalition activities; Yes, if there is more than one activity listed for a specific strategy, the first activity must be selected to allow the second activity as an approved grant activity. (Reference RFP Page 8)

- 11. Last year we were able to purchase one Distract-A-Match2 game. It would be useful to have a second one to increase the use of the activity in the high schools in our 5 school districts. Will we be allowed to purchase another Distract-A-Match game with the 2015 grant?**

Answer: Yes, if your data and work plan supports the need.

- 12. In the last grant there was a separate funding category for alcohol impaired driving strategies that we were encouraged to identify in the budget. Is that true for the 2015 TZD Safe Road grant?**

Answer: No. 2015 TZD Safe Roads Grants will use a single federal funding source for all approved grant activities and costs. This includes impaired, seat belt, speed, and inattentive grant initiatives.

- 13. If only two of the three counties we serve have Law Enforcement applying as part of an enforcement grant, will that nullify our three county application for the TZD grant?**

Answer: Yes. Page 2 of the RFP states; "If the applicant organization serves more than one county, at least one participating law enforcement agency from each county served must be shown." Therefore, if only two of the three counties have at least one local enforcement agency located in each of those counties that will participate in a 2015 TZD Enforcement grant, a TZD Safe Roads Grant Application may be submitted to serve those two counties only. (Reference RFP Page 5)

- 14. Some crash rates in our county are equally bad. Is it okay for our coalition to apply for more than one optional strategy even though it's recommended to keep it more focused?**

Answer: Yes.